

Memorandum

To: CABS Board of Directors

From: Calvin Parker

Date: November 11th, 2015

Re: Appointment of Program Administrator

Message

This memorandum is intended to inform the Board of Directors of The Canadian Association of Business Students that Kingsley Eze, former President of the University of Lethbridge's Management Students' Society for the F2015 term, has been hired by the Management Team to serve in the Head Office Members Portfolio as a Program Administrator. This position will extend until the end of the current fiscal year; however, both the Management Team and Mr. Eze reserve the right to terminate the relationship at any time. The Management Team is confident in Mr. Eze's abilities as they relate to this role, and believe this appointment is in the best interest of the membership.

Sincerely,

Calvin Parker President, F2016